

**Aloha Lani Association**  
2211 Ala Wai Blvd.  
Honolulu, Hawaii 96815  
(808) 922-8160

### **Request to Install Modified Bedroom Windows**

Date of Request Submittal: \_\_\_\_\_

Name of Apartment Owner(s): \_\_\_\_\_

Contact Phone Number(s): \_\_\_\_\_

Contractor Responsible for Installation: \_\_\_\_\_

Contractor Contact Phone Number(s): \_\_\_\_\_

Window Make/Model: \_\_\_\_\_ Expected Date of Installation: \_\_\_\_\_

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Attach a photo of the window prior to installation

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Attach a design plan including measurements, materials and anchoring points

#### **Request/Installation Process**

1. Read and Agree to Abide by Attached Policies for Installation (sign)
2. Submit Completed Form With Design Plan and Photo
3. Receive Signed Approval for Installation From Resident Manager (or Board of Directors)
4. Complete Installation in Compliance With Submitted Design
5. Contact Resident Manager for Final Inspection
6. Receive Signature for Final Approval of Installation From Resident Manager

*Changes to window or install after final approval must be re-submitted to the Resident Manager's Office  
Unapproved installations must be corrected, or returned to as-built conditions immediately upon notification.*

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**Modified Window Installation  
Policies for Aloha Lani**

1. These policies reflect the installation of Makai (ocean-facing) windows in the bedrooms of the main tower "A-building". Any modifications to windows in the B-building, bedroom windows on the Ewa (west end) of the building or Mauka (mountain-facing) windows will not be approved at this time.
2. Two (2) acceptable specifications for installation are pictured in an attached drawing. Window layouts that differ from these specifications may not be approved.
3. All window frames must be clear anodized aluminum or vinyl. Vinyl framed windows must match the likeness of clear anodized aluminum.
4. 3/16" Tempered and 5/8" double paned glass are acceptable for use in installations detailed in the suggested specifications attached. Acrylic, and other materials substituted for glass are not approved for installation. The glass portion of the window installation may be clear, frosted or tinted using an approved film.
5. Window frames must be installed in a manner that does not damage or harm the structure of the limited common elements of the property. Anchoring deemed "excessive" will not be acceptable.
6. Aloha Lani's employees and/or Association of Apartment Owners will not be responsible for injury or damages caused by the failure or fault of a window installation contracted by an individual homeowner.
7. Any window installation that is not properly maintained or cleaned will be deemed non-compliant. Homeowners responsible for non-compliant windows will receive notification by way of violation notice or other written request by the Resident Manager. Homeowners shall clean and/or repair non-compliant windows within 14 days or become subject to a fine of \$10.00 per day until the situation is remedied.
8. Contractors and homeowners associated with the installation of a bedroom window are expected to comply with all applicable House Rules of Aloha Lani AOAO.

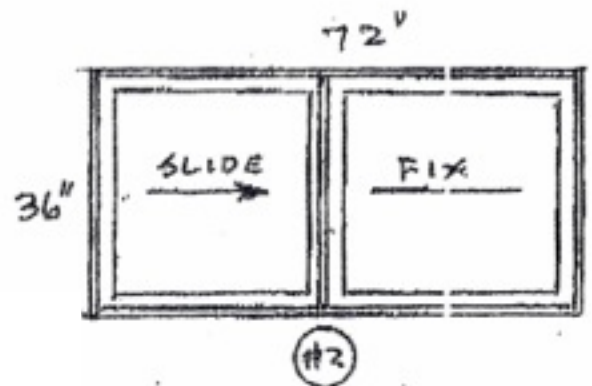
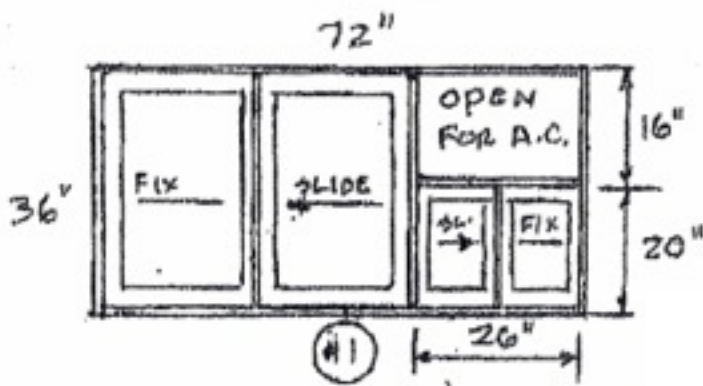
I, \_\_\_\_\_, have read and understand the listed policies above. I agree  
Print Homeowner's Name

to comply with these adopted policies and all other applicable House Rules of the Association of Apartment

Owners for Aloha Lani. \_\_\_\_\_  
Homeowner's Signature Date

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### **Suggested Window Specifications**



#### **Option #1**

3/16" Tempered glass. Suitable for standard window air conditioning unit.

#### **Option #2**

5/8" Tempered or double pane glass.

**Drawing based on Glenwood model 510-C commercial grade aluminum windows**